

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
APRIL 1, 2013
6:30 P.M.**

- I. Call to Order/ (Closed Session) 6:00 P.M.**
- I. Call to Order/ (Regular Session) 6:30 P.M.**
- II. Invocation/Pledge of Allegiance**
- III. Adjustments/Approval of Agenda**
- IV. Public Comments**
- V. Approval of Consent Agenda**
- A. Minutes**
 - 1. March 13, 2013 Agenda Meeting Minutespg. 9**
 - 2. March 18, 2013 Regular Meeting Minutespg. 10-25**
- B. Tax**
- C. Financepg. 26-32**

Application Public School Building Capital Fund ADM (Corporate Tax) Fund

Attached is an application for the school system to use the remaining balance of \$3,018.61 held by the State in the Public School Building Capital Fund ADM (Corporate Tax) Fund for technology projects as outlined in the local schools technology plan for Brunswick County Schools: Twenty First Century. The request was made by Freyja Cahill, Finance Officer of Brunswick County Schools. There is concern that the funds may be taken from the State if they are not requested and drawn. Ms. Cahill will request the Board of Education to approve the application at their next scheduled meeting.

General Fund-Sheriff's Office

Revenues:

Concealed Weapons Permits	104310-334810	\$30,761
Miscellaneous Revenue – DARE Camp	104310-383306	\$5,607

Expenditures:

Concealed Weapons Permits	104310-466500	\$30,761
Special Program Materials- DARE Camp	104310-423109	\$5,607

The Sheriff requests the budget amendment above to appropriate DARE Camp Revenue for use in the camps that begin next month and to appropriate Concealed Weapons Permits Fees

for required State remittances associated with the weapons permits. There is a 50% fee for each permit that must be paid to the State.

Wastewater-Debt Service

Revenues:

NEWWTP- Navassa Debt Reimbursement	629100-383296	\$(24,035)
NEWWTP- Leland Debt Reimbursement	629100-383297	\$(164,111)
NEWWTP- Northwest Debt Reimbursement	629100-383298	\$(27,695)
NEWWTP-H2GO Debt Reimbursement	629100-383299	\$(97,371)

Expenditures:

Principal-2012c Enterprise	629100-471061	\$(281,081)
Principal-2012C Interest	629100-472061	\$(72,819)
Principal-2012B Interest	629100-472060	\$3,522
Contingency	629100-499100	\$37,166

The budget amendment above is to reduce wastewater debt service revenue from participants, debt service payments to bond holders and place the excess in a contingency account in the sewer fund. The reduction is due to financings completed after the FY 13 budget that resulted in savings to the county and participants.

Airports Capital Projects Fund

Revenues:

36237.45.10.4 Grant Revenue	438157-332099	\$2,359
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Expenditures:

36237.45.10.4 Grant Expenditures	438157-449809	\$2,359
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The budget amendment above is to appropriate additional federal grant funding for the Cape Fear Regional Airport Land Acquisition Project. The funds will be used to reimburse the county for project funds advanced.

**County of Brunswick, North Carolina
Brunswick County Airport Capital Project Fund**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Project Fund:

Airport Capital Project Fund:**Revenues:**

36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000
36237.45.10.2	\$513,265
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,701,000
36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Transfer from County Capital Reserve	<u>\$2,216,459</u>
Total Airport Capital Project Fund Revenues	\$13,797,926

Expenditures:

36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000
36237.45.10.2	\$618,720
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,763,964
36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Miscellaneous Expense	\$219,855
Land	<u>\$1,828,185</u>
Total Airport Capital Project Fund Expenditures	\$13,797,926

Section 2. This Capital Project Ordinance shall be entered into the minutes of the April 1, 2013 meeting of the Brunswick County Board of Commissioners.

Airports Capital Projects Fund**Revenues:**

Transfer from General Fund	438157-398110	\$(439,354)
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Expenditures:

Miscellaneous Expense	438157-449900	\$(123,041)
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Land	438157-464011	\$(316,313)
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County Capital Reserve Fund**Revenues:**

Transfer from General Fund	439801-398110	\$439,354
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Expenditures:

Airport Certification Designated	439801-464254	\$(100,000)
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Undesignated Funds	439801-464299	\$539,354
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The budget amendment above is to transfer \$539,354 of funds designated for the airport that are not anticipated to be needed for the airport to the County Capital Reserve Undesignated Reserve Funds for future appropriation at the discretion of the Board of Commissioners. This action will retain the \$300,000 approved for the airport at the March 18, 2013 commissioner meeting.

**County of Brunswick, North Carolina
Brunswick County Airport Capital Project Fund**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Project Fund:

Airport Capital Project Fund:**Revenues:**

36237.45.13.2	\$3,975,000
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36244.58.4.1	\$62,000
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36237.45.10.2	\$513,265
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36237.45.10.3	\$409,235
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36237.45.10.1	\$150,000
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36244.58.5.1	\$2,701,000
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36237.45.11.1	\$288,721
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36244.58.6.1	\$3,000,000
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36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Transfer from County Capital Reserve	<u>\$1,777,105</u>
Total Airport Capital Project Fund Revenues	\$13,358,572
<u>Expenditures:</u>	
36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000
36237.45.10.2	\$618,720
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,763,964
36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Miscellaneous Expense	\$96,814
Land	<u>\$1,511,872</u>
Total Airport Capital Project Fund Expenditures	\$13,358,572

Section 2. This Capital Project Ordinance shall be entered into the minutes of the April 1, 2013 meeting of the Brunswick County Board of Commissioners.

D. Operation Services-Bethel Methodist Church Tip Fee Exemption.....pg. 33-35
Staff requests approving Tipping Fee Exemption for Bethel United Methodist Church.

VI. Presentation

1. **National Telecommunicators Week April 14-20 2013 (Tom Rogers)**pg. 36-38

VII. Public Hearing

1. **Planning – Zoning & Map Amendment Z-13-697 Second Reading & Adoption (Leslie Bell)**pg. 39-56

Planning Staff recommends approval from C-LD (Commercial Low Density) and R-7500 (Medium Density Residential) to C-LD (Commercial Low Density) for Tax Parcel 1680002401 located off Ocean Highway W. (US 17) and Quilt Road SW (SR 1203) near Supply, NC.

Planning Board recommends approval from C-LD (Commercial Low Density) and R-7500 (Medium Density Residential) to C-LD (Commercial Low Density) for Tax Parcel 1680002401

located off Ocean Highway W. (US 17) and Quilt Road SW (SR 1203) near Supply, NC [6 to 0 with Dr. James Graham, Jr. and Eric Dunham being absent].

2. **Planning – Unified Development Ordinance Text Amendment UDO-13-01**pg. 57-62
Planning Staff recommends approval.
Planning Board recommends approval [6 to 0 with Dr. James Graham, Jr. and Eric Dunham being absent].
3. **Public Utilities – Brunswick County’s Sewer Use Ordinance Amendments (Jerry Pierce)**pg. 63-115

VIII. Administrative Report

1. **Planning – Proposed Unified Development Ordinance Text Amendment UDO-13-02 First Reading & Set Public Hearing (Leslie Bell)**pg. 116-120
Staff recommends scheduling Public Hearing on Unified Development Ordinance Text Amendment UDO-13-02 for May 6, 2013 at 6:30 p.m.
2. **Planning – Proposed Unified Development Ordinance Text Amendment UDO-13-03 First Reading & Set Public Hearing (Leslie Bell)**pg. 121-137
Staff recommends scheduling Public Hearing on Unified Development Ordinance Text Amendment UDO-13-03 for May 6, 2013 at 6:30 p.m.
3. **Public Utilities – Proposed Wellhead Protection Plan (Jerry Pierce)**pg. 138-148
Staff recommends approving the Proposed Wellhead Protection Plan for Brunswick County and Authorize the Director of Public Utilities to Implement the Plan.
4. **Finance – Proposed Agreement for Funding the Brunswick Connector (Ann Hardy)**pg. 149-162
Staff recommends approve ng an Appropriation for the Brunswick Connector in FY 2013-2014 Annual Budget and Decline Proposed Multi-Year Funding Agreement as Drafted.
5. **EMS- 911 Expansion Stewart Cooper Newell Contract (Anthony Marzano)**pg. 163-168
Staff recommends approving Architectural and Engineering Services Proposal of Stewart Cooper Newell Architects for the Design of the Emergency Communications Center Expansion Project and the Associated Budget Amendment and Capital Project Ordinance.
6. **Admin-Proposed State Highway Patrol Agreement (Marty Lawing)**pg. 169-176
Staff recommends approving Lease Agreement between the County of Brunswick and the State of North Carolina.
7. **Administration-National County Government Week Proclamation (Marty Lawing)**pg. 177-179
Staff recommends approving Resolution Proclaiming April 2013 as National County Government Month.
8. **Administration – Resolution of the Brunswick County Board of Commissioners Requesting the Return of Brunswick County to the Wilmington Metropolitan Statistical Area (Marty Lawing)**pg. 180-184
Staff recommends approving Resolution Requesting the Return of Brunswick County to the Wilmington Metropolitan Statistical Area.

IX. Board Appointments

1. **Marine Fisheries Board (District 2 appointment)**pg. 185
2. **Nursing Home & Adult Care Home Community Advisory Committee (At-Large appt.)** .pg. 186

X. County Attorney's Report

XI. Other Business/Informal Discussion

XII. Adjournment